

The International Ringing Cedars Association

Committee meeting # 4 (via Skype)

Date: 11-23-08

Time/duration: 17:00 to 18:30 GMT

Committee: Chairman – Liz Ashley
 Vice Chairman – Nara Petrovic
 Secretary – Steven Amey (minutes)
 Public Relations – Petris Spels

Apologies : Nara was able to hear the audio of the meeting, but could not be heard by the committee due to poor internet signal. Nara had to respond through typing in the chat window. From time to time when audio was lost. Peteris and Steven typed the conversation to Nara so he could respond with his input.

Agenda

No.	Subject	Action // Who / when?	Comments	Action
1.	Minutes of last meeting/date	It was agreed by all that the first topic for discussion would be approval of the previous weeks minutes. This way anyone can suggest anything to be changed, added, or omitted before the minutes go public.	Peteris expressed difficulty in receiving the minutes in time for review before the meetings due to unknown internet difficulties.	Steven made a revised spreadsheet. He will continue to update and modify it regularly, as new issues enter and exit the Agenda.
2.	Constitution	Liz is compiling and organizing all the work for the constitution done by the other committee members into one complete document. The Draft constitution will be sent to the other committee members to add their comments and suggestions.	Liz liked the David Holgren quote, but also wanted to use a few of Anastasiya's quotes on Kin Domains. Liz noted that the work she is doing regarding legalities, is related to processes in the UK. This is logically the best way for her to proceed.	Liz will send out the Draft constitution on 11-24-08. Liz will also email everyone with the legalities of setting up a non profit organisation.
3.	Country of registration	It was agreed we must register a headquarters in one country and the branches can be registered in other countries. Peteris stressed the importance of things that will be common in all countries – goals, structure, electing people, rules for becoming a member, etc... Liz recommended the committee read the GEN Statutes of	Liz said; "We must really move on this." Peteris said; "We can't ask any country to register until we have finalized our goals." Peteris stated that feedback from the forum was valuable, but we must continue to move ahead. Liz; "Unless we know what	Peteris will include the goals in the announcement he is preparing, as soon as they have all been written together on one page.

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		<p>Association as an open guideline to get the committee thinking about the needs of the IRCA, considering our needs are similar. Although, the aims of GEN are simpler than that of the IRCA.</p> <p>Peteris is nearing completion of an announcement in which he will include the goals written by Nara.</p> <p>Peteris will then post this announcement on the forums to get feedback regarding what country to register etc...</p> <p>Liz stated that this matter is holding us back, and that we must finish the necessary work, and get this information out no later than a week.</p> <p>Peteris commented that Slovenia appears to be the most appropriate place.</p> <p>Liz then reminded everyone that it doesn't matter what country the Association is registered in, but that it does matter where the conference is held.</p>	<p>country we are dealing with the legalities are not going to be quite right, and we will be dealing only with the hypothetical stuff we've prepared."</p>	
4.	Goals	<p>Nara has written goals. They must now all be put together on one page.</p> <p>It was agreed that once we have the goals completed many things will fall into place and move along better.</p>		<p>Liz will have a first draft of the goals ready 11-24-08. And then the committee will then add their comments.</p>
5.	Funding	<p>It was put forth by Peteris, that when you apply to register the law</p>	<p>Liz Stated that there is a lot of money coming and going</p>	

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		<p>requires a bank account in the country of registration.</p> <p>It was agreed that it must be a bank that is both easy to donate to, easy to transfer funds, no high fees, etc...</p> <p>Peteris noted that International banks make this very easy now.</p> <p>Liz preferred the idea of using an “ethical” bank, a “green” bank.</p> <p>Liz brought up the importance of being able to accept International payments on the website.</p> <p>It was agreed that accepting PayPal and credit card payments would be of value.</p> <p>Liz stated the need for a membership secretary with the sole purpose of making sure payments received have a proper audit trail throughout the complete process, from initial order to receipt of products/service, and through the association accounting system.</p> <p>The same would apply to conference payments.</p>	<p>and it is important that it be well handled.</p> <p>Liz; “This is where things have gone wrong in the past, money going missing from various organizers.”</p> <p>Nara wrote that funding will become a much bigger issue in the following weeks.</p>	
6.	Organizational structure of Association	<p>This discussion was brief.</p> <p>Peteris completed an organizational structure chart according to Liz’s suggestions.</p> <p>The other committee members will offer any suggestions they have for the chart.</p>	<p>Liz spoke of creating a team, and beginning to get people on board.</p> <p>Nara noted it was best to keep the chart simple.</p>	<p>Peteris will adjust the structure chart according to suggestions from the committee members.</p> <p>Peteris will ask people to volunteer as soon as the goals are ready.</p>
7.	Website	<p>Marko is waiting for colour and logo type.</p> <p>Peteris said colour was already</p>	<p>Liz said she trusts Nara and Marko’s decisions in designing the website.</p>	<p>Liz bought the website domains at godaddy.com.</p> <p>She bought Kin-dom.org</p>

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		<p>agreed upon - green and gold.</p> <p>It was agreed that we need to get the approval to use the official Ringing Cedars logo.</p> <p>Steven suggested finding a temporary logo type to use now so that we can keep moving ahead. When we get permission we can just put the official logo and seal in there.</p> <p>Peteris asked if the meeting minutes would be open on the website for everyone to read. Liz said yes, but only after approval of the minutes.</p>	<p>Steven noted that we need the Ringing Cedars logo and seal. To find out what font they used for the “Ringing Cedars of Russia” logo may be of value.</p>	<p>and Kin-dom.com for two years.</p>
8.	Volunteers / Help	<p>Liz made a list of basic resources needed.</p> <p>1.Skills data base-</p> <p>Liz stated the need for a skills data base when it comes to selecting a team, even a temporary team. Months before the elections we will still need a skills data base. This is how we will know who the most capable person for each job is.</p> <p>2.Conference data base-</p> <p>Liz is working on the spreadsheet as stated above.</p> <p>Liz asked for a list of Kin Domain settlements/villages and their respective countries. Also she said</p>	<p>Nara said we should first contact friends of the Ringing Cedars and pay them regarding our translation needs.</p> <p>Regarding translators, Peteris said that he would prepare an announcement in one language, and send it out to be translated, and just keep an eye that it is done properly.</p> <p>Nara; “We need competent translators.”</p>	<p>Peteris knows people who can translate English to Russian and will ask for their help.</p> <p>Peteris is already compiling email addresses, websites, etc... that can be useful to us.</p>

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		<p>it would be useful to know what countries were difficult or preventative to those who wanted to build Kin Domains. Nara said that translations of documents are proceeding, but they are proceeding slowly.</p> <p>3. Translating documents to other languages-</p> <p>Peteris said he can do translations in Russian and English and hand them to somebody to edit. Editing is not hard to do for a native English speaking person.</p> <p>Peteris said that he has had good experiences using paid translators in the past and Nara agreed.</p> <p>Liz suggested to Peteris to organize and oversee translations, rather doing the translations himself. And that the translators should be people who understand the books.</p>		
9.	Conference	<p>Liz is working on the spread sheet and will send it to the committee to add their comments and suggestions to when it is complete.</p> <p>Liz suggested we put the completed spreadsheet on the forums to get it out there and so people who want to can fill it in.</p>		
10.	Any other business		Care must be taken that the letter to Vladimir is written	Peteris will send his completed letter to

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		<p>Letter to Vladimir :</p> <p>Peteris is working on the letter to Vladimir that combines his announcement with a letter that will include everything the committee has done so far.</p> <p>His announcement will be the base for the letter. It will be ready soon.</p> <p>Peteris will then email the letter to the committee and they can respond with their comments and suggestions.</p> <p>It was agreed that we must clarify that we can use the official server in the letter to Vladimir.</p> <p>Public Relations :</p> <p>There will be a shortened form of our announcement in the next issue of Space of Love magazine.</p> <p>Peteris informed the committee we also have the cooperation of a Ukrainian newspaper. The announcement will also appear in its' upcoming issue.</p> <p>Liz noted two magazines that talk about the books; Nexus and Cygnus She went on to say that The editor of Nexus is very supportive of the ideas of Anastassiya. This may be helpful to us in getting articles in that magazine.</p> <p>Liz also said it would be good to consider trying to get articles in Permaculture Magazine.</p>	<p>in proper Russian and English.</p>	<p>Vladimir to the committee.</p> <p>Liz will email Peteris information regarding the magazines that are supportive of Anastassiya.</p> <p>Steven offered to help with fixes on things written in English that can then be passed along to the appropriate committee member for final corrections or approval, thereby minimizing some of the work load of the committee.</p>
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		<p>GEN Annual Conference Invitation :</p> <p>The Committee was invited to attend GEN's annual meeting in Finland, in July. It was agreed attending this meeting would be beneficial. Hopefully, it will not clash with the 23rd of July.</p> <p>The GEN meeting would be excellent publicity.</p> <p>It was agreed the best relationship with GEN is one of an agreement of partnership, where the points of partnership are written down.</p> <p>Communications :</p> <p>Steven asked if there was a way to communicate that was better than Skype. The conclusion was no, because the trouble is poor internet connection.</p> <p>Forums :</p> <p>Liz suggested trying to get more activity going on the English forums.</p> <p>Peteris suggested contacting the two settlements in America.</p> <p>Marketing/Funding :</p> <p>Liz briefly mentioned t-shirts. Steven is experienced with this and suggested that perhaps the simpler the better.</p>		
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