

No.	Subject	Action // Who / when?	Comments
		<p>A “brain storming” session was held where text was sent to one another in the chat window where suggestions, additions, and changes to the constitution were exchanged between committee members. All this information has been saved.</p> <p>Liz asked that Steven look in the books to see if there is anything helpful in them in regard to possible content of the constitution.</p>	<p>that we could each better work on our suggestions for the constitution when we are in solitude. Then we will share them with one another later.</p> <p>Liz stated;” We need to get this out by yesterday.” It was agreed.</p>
3.	Country of registration	<p>Peteris noted that he did not send anything out to the public about country of registration because he realized we are going to register the association somewhere, but we do not yet even have the goals formulated.</p> <p>It was agreed that when we have decided on the Organisation’s goals, we will be able to pursue this item.</p>	
4.	Name of Association	<p>A few names were passed back and forth through the chat window. They are recorded in our saved chat conversation.</p> <p>The idea of an abbreviated title was suggested and worked with, for example; WWRCA...</p> <p>No name was agreed upon.</p> <p>.</p> <p>It was however, agreed to be called an Association.</p> <p>It was agreed that each committee member would present two or more names for the Association and web page via email by Tuesday 11-18-08, and a decision for the name of the association would be made on that date.</p> <p>It was agreed after being suggested by Nara, to separate the Organization name and the web page name.</p>	<p>At this point in the discussion we can no longer hear Nara- and he is in chat only.</p> <p>There was some discussion of names for the Association on the forums, but not a real decision made</p> <p>The committee keeps Nara afoot of the discussion via writing to him and vice versa.</p> <p>It seems to have been agreed that the words “Ringling Cedars” would be used since that is what was voted on in Turkey.</p>
5.	Funding	<p>Funding was briefly discussed only in regard to the matter that we need our basic documents first. Then funding can be more appropriately</p>	<p>Nara- Membership will aid with the funding once we set things up.</p>

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		considered.	
6.	Organisational structure of Association	<p>Peteris constructed an Organisational chart and emailed it to the committee.</p> <p>Liz suggested that Nara be considered vice-chairman Because of his experience and all the work he is doing, and Steven will be secretary.</p>	
7.	Website	<p>It was agreed any suggestions can be emailed to the team constructing the site, that being Marco and Nara.</p> <p>The committee agreed on the suggestions for the website structure that Nara suggested via email.</p> <p>There was some brief debate as to where the menu buttons should be located, across the top of page or down the left hand side of the page. It was decided that Nara would decide this along with Marco.</p> <p>It was agreed to keep the navigation of the site simple, starting the page small and then expanding it as the Organisation grows.</p> <p>The navigation should be no more than 3 clicks.</p> <p>The web page work is progressing along nicely. A name is needed though, for the site and the Association.</p> <p>Nara said Slovenia is a secure place for a server.</p>	<p>Liz expressed concern about the importance of a secure place for a server.</p> <p>Steven – website suggestion green back round with faded green cedar branches, banner at top center of page, and perhaps cedar cones on each side of the page.</p> <p>As Marko and Nara work on the site, Steven will email some possible page lay-out, design ideas for consideration.</p>
8.	Volunteers / Help	<p>It was decided to focus on completing the main documents before asking for volunteers.</p> <p>Nara, however, has help in Slovenia already, and will ask for volunteers amongst friends.</p>	Peteris; “We can ask the people we know ourselves who already expressed an interest to volunteer and help us.”
9.	Next conference spreadsheet	<p>Again the importance of completing the main documents and goals was considered more urgent.</p> <p>Liz is working on the conference spreadsheet and will email it to the committee upon completion.</p>	
10.	Any other business	It was suggested to move the	Communications were strained at

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		<p>committee meeting to another day. 17:00 GMT time on Sundays was agreed upon as the new day for regular weekly committee meetings.</p> <p>Igor, offered in Turkey, to create a homepage to post the letters from readers who prepared documents to be sent to Organisations etc... And they will also put up what the organising committee comes up with.</p> <p>They already have technical people, and a server, and have paid part of the money to have a homepage put up.</p> <p>The new Russian page is running.</p> <p>It seems Nara has the web page covered already, except in regard to funding.</p> <p>Peteris forwarded Igor's letter to Nara, to see if Igor can be of any help to Nara's work.</p> <p>Next week we will discuss membership topics such as; how to become a member, membership rights and duties, Who can join, individuals, Organisations, etc... All these questions must be solved.</p>	<p>times due to continually lost internet connections. Communicating the meeting to Nara through the chat window also slowed down communications.</p> <p>Perhaps, there is an option preferable to Skype? There seems to be some sort of strain during these meetings that is draining, making us lose focus. This may be do to the frequent repeated interruptions caused by loss of communications during meetings, poor sound quality, etc... I think it is important to remedy this. My friend suggested userplane.com. I will try this. - Steven</p> <p>Liz noted that Vladimir said in Turkey we could use his server for the main server, Anastasia.ru. So, we must get in touch with him if possible, and we should be on the main server. However, first we must get everything ready.</p>